

RECOMMENDED TRUCKFILL STATION MONTHLY CHECKLIST

(For Truckfill Stations Without Treated Water Storage)

Year = _____

Date Checked (Month/Day):			
Employee's Initials			
Water Samples (Bacteria Testing):	Units	Check	Comments
Collect and Ship Raw Water Bacteria Sample	Y/N		
Inside:	Units	Check	Comments
Check Secondary Turbidity Standards	Y/N		
Test Chlorine Injection Pump Flow Rate	Y/N		
Clean Injection Pump and Flush with Water	Y/N		
Clean Injection Pump Foot Valve	Y/N		
Check Emergency Lights	Y/N		
Check Building High and Low Temperature Alarms	Y/N		
Test Genset	Y/N		
Check Fuel Filter and Replace as Required	Y/N		
Check Battery	Y/N		
Check Fire Extinguisher	Y/N		
Inventory Check:	Units	Check	New Inventory Ordered
Spare Chlorine Pump	Y/N		
Chlorine Pump Repair Kit	Y/N		
First Aid Kit Stocked	Y/N		
Full Face Mask or Safety Goggles	Y/N		
Safety Gloves	Y/N		
Apron	Y/N		
Respirators (if required)	Y/N		
Extra Sample Cells for Test Kits	Y/N		
Cleaning Brushes for Test Kits	Y/N		
Consumables: Enough for Another Month?	Units	Check	Consumables Ordered
Chlorine Stock	Y/N		
Bleach	Y/N		
Distilled Water	Y/N		
Vinegar or Cleaning Agent	Y/N		
Reagents for Chlorine Test Kit (FAC & TC)	Y/N		
Eyewash Bottles and Solution	Y/N		
Dechlorination Chemical	Y/N		
Spare Batteries for Chlorine & Turbidity Tests Kits	Y/N		
Lint Free Cloths for Cleaning Test Kits	Y/N		
Silicon Oil and Cloth for Turbidity Test Kit	Y/N		
Paper Towel and Rags	Y/N		
Light Bulbs	Y/N		
Heating Elements for Infrared Heaters	Y/N		
Raw Water Reservoir (if applicable):	Units	Check	Comments
Inspect Fence and Berms	Y/N		