

LOCAL AUTHORITIES ELECTIONS ACT – FEBRUARY 13, 2024 ENTERPRISE ELECTION COUNTDOWN CALENDAR:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
PRE-EVENT ACTIVITIES: Council may appoint Returning Officer/Registrar any time after Jan 1 of an election year via motion. Returning Officer/Registrar appoints/swears in own staff (Form 2 Oath) *. Any training, rentals, purchasing may be commenced by the municipal government earlier than the start of this calendar.						
		DECEMBER 26 (Day 49) BOXING DAY ***	DECEMBER 27 (Day 48) Final date for Council to appoint Returning Officer & Registrar via motion (Form 2: Oath)*	DECEMBER 28 (Day 47)	DECEMBER 29 (Day 46)	DECEMBER 30 (Day 45) Resignation deadline of an on-going Councillor running for Mayor**
DECEMBER 31 (Day 44)	JANUARY 1 (Day 43)	JANUARY 2 (Day 42) Nominations open by today (Forms 3 & 4)*	JANUARY 3 (Day 41)	JANUARY 4 (Day 40)	JANUARY 5 (Day 39)	JANUARY 6 (Day 38)
JANUARY 7 (Day 37)	JANUARY 8 (Day 36)	JANUARY 9 (Day 35)	JANUARY 10 (Day 34)	JANUARY 11 (Day 33)	JANUARY 12 (Day 32)	JANUARY 13 (Day 31)
JANUARY 14 (Day 30) Deadline for posting Voters List	JANUARY 15 (Day 29)	JANUARY 16 (Day 28) -Nominations close at 3-pm -Fax or email candidates list to CMEO**** (Deadline moved from Nov. 13 due to statutory holiday)	JANUARY 17 (Day 27)	JANUARY 18 (Day 26) Last day to withdraw as a candidate via written notice (until 3-pm)	JANUARY 19 (Day 25) -Last day for voters to challenge candidates in writing: 3-pm deadline***** -Post Notice of Advance Vote/Election Day (Form 6)*	JANUARY 20 (Day 24)
JANUARY 21 (Day 23)	JANUARY 22 (Day 22)	JANUARY 23 (Day 21) Final day for nominations if insufficient candidates: 3-pm deadline	JANUARY 24 (Day 20)	JANUARY 25 (Day 19) If nominations extended, then follow Jan 18 deadline	JANUARY 26 (Day 18) If nominations extended, then follow Jan 19 deadlines	JANUARY 27 (Day 17)
JANUARY 28 (Day 16)	JANUARY 29 (Day 15)	JANUARY 30 (Day 14) Earliest date for Advance Vote***** (Form 1: Voters' Register, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 9: Declaration, Form 13: Declaration)*	JANUARY 31 (Day 13)	FEBRUARY 1 (Day 12)	FEBRUARY 2 (Day 11)	FEBRUARY 3 (Day 10)
FEBRUARY 4 (Day 9)	FEBRUARY 5 (Day 8)	FEBRUARY 6 (Day 7) Latest date for Advance Vote***** (Form 1: Voters' Register, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 9: Declaration, Form 13: Declaration)*	FEBRUARY 7 (Day 6)	FEBRUARY 8 (Day 5) Final day to submit Proxy Application Form: 3-pm deadline (Application Form & Form 8: Proxy)*	FEBRUARY 9 (Day 4)	FEBRUARY 10 (Day 3)
FEBRUARY 11 (Day 2)	FEBRUARY 12 (Day 1)	FEBRUARY 13 ELECTION Day Form 1: Voters' Register; Form 5: Certificate, Form 7: Ballot; Proxy Application Form & Form 8: Proxy; Form 10: Declaration; Form 11: Certificate of Results; Form 13: Declaration) *	POST EVENT DUTIES Set date for recounts where requested or required Complete Candidate's Copy of Election Results Send results to Chief Municipal Electoral Officer (CMEO) Secure election materials and hand over to SAO		*Forms Returning Officer customizes from <i>Local Authorities Elections Forms Regulations</i> **Resignation is effective 3 weeks after the election: March 5, 2024 *** Statutory Holiday – deadline moves to the next day that is not a holiday ****Chief Municipal Electoral Officer (CMEO): Fax # 867.873.0584, Ph. #: 867.767-9165 Extension 21085, Email: lorie_fyfe@gov.nt.ca *****May challenge within 72 hours after public notice of the names of candidates ***** Council may decide to hold an Advance Vote, & if approved by bylaw, may create additional voting opportunities in the Office of the Returning Officer	