

LOCAL AUTHORITIES ELECTIONS ACT – 2022 ELECTION COUNT-DOWN CALENDAR: Cities Town and Villages: Fort Smith Byelection

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
PRE-EVENT ACTIVITIES: Council may appoint Returning Officer/Registrar any time after Jan 1 of an election year via motion. Returning Officer/Registrar appoints/swears in own staff (Form 2 Oath)*. Any training, rentals, purchasing may be commenced by municipal government earlier than the start of this calendar.						
	OCTOBER 3 Final date for Council to appoint Returning Officer & Registrar via motion (Form 2: Oath)*	OCTOBER 4	OCTOBER 5	OCTOBER 6	OCTOBER 7 Resignation deadline of an on-going Councillor running for Mayor**	OCTOBER 8
OCTOBER 9	OCTOBER 10 Nominations open by today (Forms 3 & 4)*	OCTOBER 11	OCTOBER 12	OCTOBER 13	OCTOBER 14	OCTOBER 15
OCTOBER 16	OCTOBER 17	OCTOBER 18	OCTOBER 19	OCTOBER 20	OCTOBER 21	OCTOBER 22 Deadline for posting Voters List
OCTOBER 23	OCTOBER 24 -Nominations close at 3-pm -Fax or email candidates list to CMEO****	OCTOBER 25	OCTOBER 26 Last day to withdraw as a candidate via written notice (until 3-pm)	OCTOBER 27 -Last day for voters to challenge candidates in Writing: 3-pm deadline***** -POST NOTICE OF ADVANCE VOTE/ELECTION DAY (Form 6)*	OCTOBER 28	OCTOBER 29
OCTOBER 30	OCTOBER 31 Final day for nominations if insufficient candidates: 3-pm deadline	NOVEMBER 1	NOVEMBER 2 If nominations extended, then follow Oct 26 deadline	NOVEMBER 3 If nominations extended, then follow Oct 27 deadline	NOVEMBER 4	NOVEMBER 5
NOVEMBER 6	NOVEMBER 7 Earliest date for Advance Vote***** (Form 1: Voters' Register, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 9: Declaration, Form 13: Declaration)*	NOVEMBER 8	NOVEMBER 9	NOVEMBER 10	NOVEMBER 11 Remembrance Day ***	NOVEMBER 12
NOVEMBER 13	NOVEMBER 14 Latest date for Advance Vote***** (Form 1: Voters' Register, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 9: Declaration, Form 13: Declaration)*	NOVEMBER 15	NOVEMBER 16 Final day to submit Proxy Application Form: 3-pm deadline (Application Form & Form 8: Proxy)*	NOVEMBER 17	NOVEMBER 18	NOVEMBER 19
NOVEMBER 20	NOVEMBER 21 ELECTION DAY (Form 1: Voters' Register, Form 5: Certificate, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 10: Declaration, Form 11: Certificate of Results, Form 13: Declaration)*	POST EVENT DUTIES <ul style="list-style-type: none"> Set date for recounts where requested or required Complete Candidate's Copy of Election Results Send results to Chief Municipal Electoral Officer (CMEO) Secure election materials and hand over to SAO 		*Forms Returning Officer customizes from <i>Local Authorities Elections Forms Regulations</i> **Resignation is effective 3 weeks after the election *** Statutory Holiday – deadline moves to the next day that is not a holiday ****Chief Municipal Electoral Officer (CMEO): Fax # 867.873.0584, Ph. #: 867.767-9165 Extension 21085, Email: lorie_fyfe@gov.nt.ca *****May challenge within 72 hours after public notice of the names of candidates ***** Council may decide to hold an Advance Vote, & if approved by bylaw, may create additional voting opportunities in the Office of the Returning Officer		