# LOCAL AUTHORITIES ELECTIONS ACT – HAMLET OF ENTERPRISE MAY 6, 2024 BY-ELECTION COUNTDOWN CALENDAR

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|---|---|---|---|---|---|
| PRE-EVENT ACTIVITIES: Council may appoint Returning Officer/Registrar any time after Jan 1 of an election year via motion. Returning Officer/Registrar appoints/swears in own staff (Form 2 Oath)*. Any training, rentals, purchasing may be commenced by the municipal government earlier than the start of this calendar. | | | | | | |
| | MARCH 25 (Day 42) **Final date for Council to appoint Returning Officer & Registrar via motion (Form 2: Oath)*** | MARCH 26 (Day 41) | MARCH 27 (Day 40) | MARCH 28 (Day 39) | MARCH 29 (Day 38) | MARCH 30 (Day 37) |
| MARCH 31 (Day 36) | APRIL 1 (Day 35) **Easter Monday** Nominations open by today (Forms 3 & 4)*** | APRIL 2 (Day 34) **Nominations open by today** (*Date moved from Apr. 1 due to statutory holiday*) | APRIL 3 (Day 33) | APRIL 4 (Day 32) | APRIL 5 (Day 31) | APRIL 6 (Day 30) **Deadline for posting Voters' List** |
| APRIL 7 (Day 29) | APRIL 8 (Day 28) | APRIL 9 (Day 27) | APRIL 10 (Day 26) | APRIL 11 (Day 25) | APRIL 12 (Day 24) | APRIL 13 (Day 23) |
| APRIL 14 (Day 22) | APRIL 15 (Day 21) -Nominations close at 3-pm -Fax or email candidates list to CMEO*** | APRIL 16 (Day 20) | APRIL 17 (Day 19) **Last day to withdraw as a candidate via written notice (until 3-pm)** | APRIL 18 (Day 18) -Last day for voters to challenge candidates in writing: 3-pm deadline**** -Post Notice of Advance Vote/Election Day (Form 6)* | APRIL 19 (Day 17) | APRIL 20 (Day 16) |
| APRIL 21 (Day 15) | APRIL 22 (Day 14) **Final day for nominations if insufficient candidates: 3-pm deadline** | APRIL 23 (Day 13) | APRIL 24 (Day 12) **If nominations extended, then follow Apr. 17 deadline** | APRIL 25 (Day 11) **If nominations extended, then follow Apr. 18 deadlines** | APRIL 26 (Day 10) | APRIL 27 (Day 9) |
| APRIL 28 (Day 8) | APRIL 29 (Day 7) **Advance Vote***** (Form 1: Voters' Register, Form 7: Ballot, Proxy Application Form & Form 8: Proxy, Form 9: Declaration, Form 13: Declaration)*** | APRIL 30 (Day 6) | MAY 1 (Day 5) **Final day to submit Proxy Application Form: 3-pm deadline (Application Form & Form 8: Proxy)*** | MAY 2 (Day 4) | MAY 3 (Day 3) | MAY 4 (Day 2) |
| MAY 5 (Day 1) | MAY 6 ELECTION DAY (Form 1: Voters' Register; Form 5: Certificate, Form 7: Ballot; Proxy Application Form & Form 8: Proxy; Form 10: Declaration; Form 11: Certificate of Results; Form 13: Declaration)* | **POST EVENT DUTIES** <br> • Set date for recounts where requested or required <br> • Complete Candidate's Copy of Election Results <br> • Send results to Chief Municipal Electoral Officer (CMEO) <br> • Secure election materials and hand over to SAO | | *Forms Returning Officer customizes from *Local Authorities Elections Forms Regulations* <br> **Statutory Holiday – deadline moves to the next day that is not a holiday <br> ***Chief Municipal Electoral Officer (CMEO): Fax # 867.873.0584, Ph. #: 867.767-9165 Extension 21085, Email: TO BE DETERMINED <br> ****May challenge within 72 hours after public notice of the names of candidates <br> ***** Council may decide to hold an Advance Vote, & if approved by bylaw, may create additional voting opportunities in the Office of the Returning Officer | | |