



APPLICATION FOR LOTTERY LICENCE

(ATTACH LIST IF SPACE IS INSUFFICIENT)

PLEASE PRINT



RECYCLED PAPER

This application must be received by Consumer Services at least ONE MONTH prior to the proposed start date of the lottery scheme.						FILE No.		FOR								
						LICENCE No.		OFFICE USE ONLY								
NAME OF ORGANIZATION						APPROVAL		<input type="checkbox"/> YES <input type="checkbox"/> DENIED <input type="checkbox"/> PENDING								
ADDRESS						DATE		DD	MM	YY						
						AUTHORIZING SIGNATURE										
IS ORGANIZATION INCORPORATED																
<input type="checkbox"/> NO <input type="checkbox"/> IF YES, BY WHOM: <input type="checkbox"/> SOCIETIES ACT <input type="checkbox"/> REVENUE CANADA <input type="checkbox"/> IF OTHER, SPECIFY:																
DATE INCORPORATED				DD	MM	YY	PLACE	REGISTRATION No.		No. OF MEMBERS						
HOW LONG HAS ORGANIZATION EXISTED																
DESCRIBE ACTIVITIES AND BACKGROUND OF ORGANIZATION (INCLUDE CONSTITUTION AND BY-LAWS, IF ANY)																
PURPOSE OF LOTTERY																
HOW ARE PRIZES GUARANTEED (IN CASE OF LOSS)																
Has your organization previously held a Lottery Licence? <input type="checkbox"/> NO <input type="checkbox"/> IF YES, state Licence No.:																
TYPE OF LOTTERY LICENCE APPLIED FOR						RUN IN CONJUNCTION WITH OTHER LOTTERIES										
<input type="checkbox"/> BINGO <input type="checkbox"/> CASINO <input type="checkbox"/> RAFFLE <input type="checkbox"/> NEVADA/PULL-TICKET						<input type="checkbox"/> NO <input type="checkbox"/> IF YES, specify :										
FREQUENCY																
<input type="checkbox"/> SINGLE EVENT <input type="checkbox"/> IF SERIES OF EVENTS, INDICATE: <input type="checkbox"/> DAILY <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY IF OTHER, SPECIFY:																
DATE OF SINGLE EVENT		DD	MM	YY	DATE OF SERIES, FROM	DD	MM	YY	TO	DD	MM	YY	DAY(S) OF THE WEEK			
TIMES HELD/DRAWN SINGLE EVENT OR SERIES		FROM		TO		2 ND DAY/EVENING (CASINO ONLY)		FROM		TO		3 RD DAY/EVENING (CASINO ONLY)				
ADDRESS OF PREMISES/BOOTH						PREMISES/BOOTH										
						<input type="checkbox"/> OWNED <input type="checkbox"/> RENTED										
						AGE RESTRICTION REQUESTED (IF ANY)										
TICKET INFORMATION																
(NEVADA/PULL-TICKET & RAFFLE LOTTERIES ONLY)																
DATE TICKET SALES START		DD	MM	YY	HOURS OF SALE		FROM		TO		No. OF TICKETS/BOXES TO BE PRINTED OR SOLD		ESTIMATED SALES (AMOUNT)			
													\$			
COST PER TICKET				(PULL-TICKETS ONLY)				CASH PRIZE				(PULL-TICKETS ONLY)				
\$				MIN. \$		MAX. \$		\$				MIN. \$		MAX. \$		
CASINO LOTTERY ONLY																
GAME INFORMATION																
TYPE		No. OF		MINIMUM		BETS		MAXIMUM		MINIMUM		PAYOUT		MAXIMUM		
BLACKJACK																
ROULETTE																
WHEELS OF FORTUNE																
BINGO LOTTERY ONLY																
COST OF ADMISSION/MASTER CARD			COST OF EXTRA CARDS			COST OF BONANZA CARDS			DOOR PRIZES							
\$			\$			\$			<input type="checkbox"/> NONE <input type="checkbox"/> IF YES, VALUE: \$							
GAME AND PRIZE INFORMATION																
TYPE		No. OF		PRIZE DESCRIPTION				VALUE		COST TO ORGANIZATION		DONATED (YES) (NO)				
JACKPOT INFORMATION																
		OPENING		INCREASED BY		MAXIMUM		CONSOLATION PRIZE								
AMOUNT																
No. OF CALLS																
RAFFLE LOTTERY ONLY																
TICKETS SOLD BY						COST PER TICKET			DISCOUNT TICKETS							
<input type="checkbox"/> MEMBERS <input type="checkbox"/> IF OTHER, SPECIFY:						\$										
PRIZE INFORMATION																
PRIZE No.	PRIZE DESCRIPTION						VALUE		COST TO ORGANIZATION		DONATED (YES) (NO)					
1 ST																
2 ND																
3 RD																
4 TH																
5 TH																

FINANCIAL ESTIMATE

Estimated GROSS Revenue 1. \$ _____

EXPENSES

Prizes	
Freight	
Equipment rental	
Cost of printing/pull-tickets	
Hall/booth rental	
Bingo caller	
Other	
Total Expenses	\$ _____

Estimated NET Revenue (subtract #2 from #1) 3. _____

Multiply #3 by total number of events during licence period 4. \$ _____

CERTIFICATION

DATE DD MM YY

We, as named principal officer(s) of _____, of _____ N.W.T., do jointly and severally hereby certify that:

1. we have knowledge of the matters herein set out;
2. we have read over this application;
3. all facts stated and information supplied herein are true and correct;
4. we understand that if a licence is granted, the lottery scheme as specified on this application cannot be changed or altered without authorization by the licensing authority;
5. we have read, and have in our possession, and agree to comply with the lottery regulations, and the terms and conditions under which the licence was issued;
6. we understand that the licence for which we are applying shall be valid during its effective period only as long as the conditions to which such licence is subject have been complied with, and that any breach of same may cause the licence to become null and void;
7. we understand that this application will not be accepted unless certified by two principal officers representing the organization.

NAME(S) OF PRINCIPAL OFFICER(S)				
SIGNATURE(S)				
TITLE(S) IN ORGANIZATION				
TELEPHONE NUMBER(S)	WORK ()	RES. ()	WORK ()	RES. ()

SPECIAL REQUIREMENTS

Raffle Lotteries

- A draft sample ticket to be printed must accompany this application, and must contain the following information:
 1. the name of the charitable organization;
 2. the location;
 3. the price to purchase a chance (ticket);
 4. the prizes to be awarded;
 5. the maximum number of tickets printed;
 6. the ticket number, if any; and
 7. the lottery licence number.

Nevada/Pull-ticket Lotteries

- No person under the age of 16 years of age may purchase or sell Nevada/Pull-tickets.

Casino Lotteries

- Monday through Friday, casino must finish by 2:00 a.m., Saturday night till midnight, Sunday casino may not start until after 1:30 p.m..

All Lotteries

- Refer to the Lottery Regulations for information regarding advertising of your lottery scheme.

GENERAL INFORMATION

Under the N.W.T. Lotteries Act, organizations which are deemed to be charitable or religious and which have charitable or religious objectives or purposes, are eligible to hold licensed lottery schemes known as Bingo, Nevada/Pull-tickets, Casino and raffle lotteries.

The lottery must be managed and conducted in the manner described in this application, as approved.

All prizes must be awarded in accordance with the prizes proposed in this application form.

The proceeds must be used for the charitable or religious objectives specified in the application, as approved.

Where the total prizes awarded under a series licence exceed \$100,000., an audited statement must be submitted.

Where the prize(s) in a single lottery are to exceed \$30,000., specific approval is required.

The maximum duration of a licence is six months.

SEND APPLICATIONS TO:

**Sahtu Regional Office
 Department of Municipal & Community Affairs
 Government of the Northwest Territories
 BOX 70
 NORMAN WELL NT X0E 0V0**