



## High Performance Athlete Grant Program

### 1. Statement of Policy

The Department of Municipal and Community Affairs (MACA) may provide financial support to high performance athletes from the Northwest Territories.

### 2. Principles

The Department of Municipal and Community Affairs is guided by the following principles when implementing this policy:

- (1) The promotion and development of Northwest Territories high performance athletes should be supported and encouraged because of the healthy lifestyle example they set for all residents and the pride they instill when they represent the Northwest Territories nationally and internationally.
- (2) Families, community governments, sport organizations and the business sector play a role in the support and development of the Northwest Territories high performance athletes and should be encouraged and supported to continue these efforts.
- (3) The Sport North Federation is recognized as the primary organization with the responsibility for sport development in the Northwest Territories, and a partner in the delivery of the High Performance Grant Program.

### 3. Scope

This policy applies to Northwest Territories residents who are classified as a high performance athlete as outlined in the criteria contained within this Policy.



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### 4. Definitions

The following terms apply to this policy:

Canadian Anti-Doping Program – deriving its authority from the Canadian Policy Against Doping in Sport as approved by Federal/Provincial/Territorial Ministers of Sport and Physical Activity on April 30, 2004; this program is responsible for enforcing internationally accepted anti-doping regulations in Canada. The Canadian Centre for Ethics in Sport (CCES) administers the program.

Canadian Colleges Athletic Association (CCAA) - the national governing body for all inter-collegiate sport in Canada.

Canadian Interuniversity Sport (CIS) – the national governing body for all inter-university sport in Canada.

Carded Athlete – any athlete recognized by Sport Canada as a Senior Carded Athlete under their Athlete Assistance Program.

Developmental Carded Athlete - any athlete recognized by Sport Canada as a Developmental Athlete under their Athlete Assistance Program.

National Collegiate Athlete Association (NCAA) - the national governing body for all inter-collegiate sport in the United States of America.

Northwest Territories Resident - any individual who has made their home in the Northwest Territories (NWT) for a period of at least one year. This includes individuals who, after living in the NWT for one year, may be temporarily absent from the NWT for the purposes of pursuing a high performance athletic career or attending school and have the intention of returning to the NWT.

Sport Canada – Sport Canada is a branch of the International and Intergovernmental Affairs and Sport Sector within the Department of Canadian Heritage, Government of Canada.

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Sport North Federation – the sport governance body composed of territorial sport organizations, whose prime mandate is the development of sport in the Northwest Territories.

National Sport Organization (NSO) – the national governing body for a respective sport within Canada, recognized by Sport Canada.

Territorial Sport Organization (TSO) - the governing body for a respective sport within the Northwest Territories, and a member of the Sport North Federation.

### 5. Authority and Accountability

#### (1) General

This policy is issued in accordance with Financial Management Board direction to delegate to Ministers authority to establish grants and contribution programs. Authority and accountability is further defined in Financial Administration Manual directives 805, 810 and as follows:

##### (a) Minister

The Minister of Municipal and Community Affairs (the Minister) is accountable to the Financial Management Board for the implementation of this policy.

##### (b) Deputy Minister

The Deputy Minister of Municipal and Community Affairs (the Deputy Minister) is accountable to the Minister and responsible to the Minister for the administration of this policy.

#### (1) Specific

##### (a) Minister



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The Minister may:

- (i) approve changes to this Policy;
- (ii) approve grants or contributions according to the terms and conditions outlined in this Policy; and
- (iii) delegate the authority to approve grants and contributions to the Deputy Minister.

### (b) Deputy Minister

The Deputy Minister has the following authority and accountability, which he or she may delegate to the Director of Sport, Recreation and Youth:

- (i) Approves contributions to eligible individuals for the purposes outlined in this Policy.

## 6. Provisions

### (1) Eligibility

High performance athletes who receive funding under this Policy must be:

- A member in good standing of an NSO or TSO;
- A Canadian citizen or landed immigrant;
- A Northwest Territories resident;
- Remain at southern training location for the duration of sporting season;
- Not employed on a full-time basis (over 20 hours per week); and
- Not be receiving remuneration from any professional sport league or team.





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### (2) Criteria

Athletes may be eligible to receive support under three categories.

#### (a) Gold Assistance Level (up to \$20,000)

- Athlete is a member of a National Team, or a Junior National Team and is representing Canada on an International basis.
- Athlete may be a Carded athlete.
- Application must include a letter of endorsement from a NSO and the athlete's coach.
- Athlete must provide evidence of a 12-month training program as part of their application for grant funding under this Policy.

#### (b) Silver Assistance Level (up to \$10,000)

- Athlete is a member of a National Team or Junior National Team development program.
- Athlete must include a letter of endorsement from an NSO and their coach.
- Athlete must demonstrate a 12-month training program as part of their application for grant funding under this Policy.

#### (c) Bronze Assistance Level (up to \$5,000)

- Athlete is a recognized member of any CIS, CCAA or NCAA sanctioned team.
- Athlete is a recognized member of any other nationally sanctioned / recognized amateur sport league / club.
- Athlete must have a letter of endorsement from their coach.
- Athlete must demonstrate a 12-month training program as part of their application for grant funding under this Policy.



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### (3) Application

Individuals must submit a written application for funding assistance under this Policy to the Department of Municipal and Community Affairs. It is the athlete's responsibility to submit all necessary documentation to support an application. Under unique circumstances, athletic qualifications may be considered for equivalencies to the established criteria.

### (4) Allowable Expenses

Applicants are eligible to receive funding for:

- (a) Sport training including travel and accommodation costs, entry fees and related expenses.
- (b) Coach or trainer expenses.
- (c) Equipment.
- (d) Facility rentals or access fees.
- (e) Living costs while away from their primary residence.
- (f) Special medical, sport medicine or related services not covered by Government of the Northwest Territories Health Care.
- (g) Fees for membership to sport organizations.

### (5) Athlete Obligation

Individuals receiving grant funding under this Policy must:

- (a) Provide both a post-season report and an accounting of how the funds received were expended within 60 days of the end of the Government of the Northwest Territories fiscal year (March 31). The Department of Municipal and Community Affairs reserves the right to require the submission of original receipts as part of the financial accounting requirement.

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- (b) Allow the Department of Municipal and Community Affairs and the Sport North Federation to use their name and image in promotional materials and programs related to the promotion of sport and athlete role models. The Department of Municipal and Community Affairs and the Sport North Federation will provide each approved application with the opportunity to review materials before they are published or utilized.
- (c) Athletes who receive support under this program are subject to the terms and conditions set out in the Canadian Anti-Doping Program. Any athlete, who has been found to be in violation under this program and as a result been penalized, must return the full amount of the support received under this Policy. Any athlete who has been penalized under the Canadian Anti-Doping Program will not be eligible to reapply for funding under this Policy until they are officially reinstated through the Program.
- (d) Be willing, upon reasonable request, to share their knowledge and experience with other developing athletes. Those athletes who reside and train outside the Northwest Territories will be expected to participate in at least one such opportunity.
- (e) Provide public acknowledgement of the support received from the Government of the Northwest Territories and the Sport North Federation consistent with acknowledgement given to other corporate sponsors.
- (f) Where applicable, declare their Northwest Territories residency status in any publications associated with their athletic endeavors (i.e. websites, player profiles, competition programs, etc.)





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### (6) Training or Competition Interruptions for Health-Related Reasons

- (a) If an athlete receiving assistance through this program is prevented from continuing with their competition or training schedule for a period greater than 60 days resulting from illness, injury or pregnancy, the athlete shall disclose this to the Department. The athlete may retain the funding received through this program if they agree to adhere to the following provisions:
- i. Make every reasonable effort to rehabilitate to prior athletic status.
  - ii. Demonstrate long-term commitment to return to high-performance training and competition goals.
  - iii. Provide in writing confirmation from their coach that they have the capacity to return to the athletic status that was established to qualify for this program.
- (b) Should an athlete be unwilling or unable to adhere to the provisions identified in relation to long-term illness, injury or pregnancy, then the athlete will be required to withdraw from the program.

### (7) Withdrawal

Individuals who receive funding under this program may choose to withdraw from the program for reasons not related to illness, injury or pregnancy. In the situation where an athlete chooses to withdraw, they will be responsible for returning that percentage of funding that corresponds to the number of months remaining in the Government of the Northwest Territories fiscal year (March 31).

## 7. Financial Resources

Financial resources required under this policy are conditional on approval of funds in the Main Estimates by the Legislative Assembly and there being a sufficient unencumbered balance in the appropriate activity for the fiscal year for which the funds would be required.





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### 8. Prerogative of the Minister

Nothing in this policy shall in any way be construed to limit the prerogative of the Minister to make decisions or take actions respecting grants or contributions. In this regard, the Minister may make a special exception to the rules set out in this policy. Any exception will require substantiation in writing and must be recorded with the Department of Municipal and Community Affairs.

Caroline Cochrane  
Minister

Date

