**TEMPLATE: ARRANGEMENTS FOR THE**

**PROVISION OF EMERGENCY RESPONSE SERVICES OR SUPPORTS**

**INTRODUCTION**

# Local Authorities are responsible for the development and implementation of Community Emergency Plans to reasonably protect the general public and minimize property damage and loss during emergencies under Section 10. (2) of the *Emergency Management Act* (the *Act*).

# As per Section 11 of the *Act*, Local Authorities may enter into arrangements for the provision of services in the implementation of emergency plans or programs, including the provision of evacuation and hosting supports.

# [Insert Local Authority name] has identified the potential need for additional resources and supports in the case of a disaster response/recovery in the community of [insert community name] and is proactively establishing arrangements with partners to ensure readiness to respond to future events.

# As a member of the Local Emergency Management Organization, the [insert Indigenous government] is a partner in the planning for and response to emergencies at the community level. This document formalizes the arrangement between the Local Authority and its partners and sets out the terms and understanding related to the resources/supports that [insert Indigenous government] will provide in relation to an emergency event, should it be requested by the [insert Local Authority name]. This is not a legally binding agreement.

# The [insert Indigenous government] may also provide services and supports to its own members outside of the arrangements set out in this document.

# **SERVICES AND SUPPORTS**

**INSTRUCTION:**

In this section, identify, define and quantify the services or supports that will be provided based on the type of event (e.g. wildfire, power failure, flood, drought, etc.). Identify the duration and note any limitations on the services or supports. Examples of supports and services may include items noted below. The Community Emergency Plan may identify additional resources or supports that may be required. The exact details of the services, resources and supports that will be provided, and to whom, will need to be confirmed at the time of the event.

**Evacuation Supports**

Material:

* Vehicles
* Communications equipment (e.g. telephone, UHF, VHF and/or HF Radios, Satellite phones, Internet)
* Buildings
* Other Equipment (define)
* Other (define)

Human Resources:

* staff to assist with door to door notification
* staff to coordinate ground transportation via independent contractor
* staff to coordinate air transportation via charters with commercial airlines
* Other (define)

**Hosting Supports**

Material:

* Shelter
* Cots
* Bedding
* Comfort Care Kits
* Food and beverage (e.g. restaurant/catering services, grocery provisions, traditional foods, etc.)
* Personal protective equipment (PPE)
* Air purifiers
* Generators
* Vehicles/Transportation
* Other Equipment (define)
* Other (define)

Human Resources to coordinate:

* Registration
* Security
* Cooks/Meal Prep
* Janitorial
* Door to Door notification
* Other (define)

Through this arrangement the [insert Indigenous government] will provide the services/resources/supports indicated below as and when called upon by the Local Authority:

[**Enter Disaster Event (e.g. evacuation event)]**

[Insert/quantify services, resources, and supports to be provided by the Indigenous government, and who will receive these services, resources, and supports]

**[Enter Disaster Event (e.g. hosting event)]**

[Insert/quantify services, resources, and supports to be provided by the Indigenous government, and who will receive these services, resources, and supports]

[**Enter Disaster Event (e.g. fire)]**

[Insert/quantify services, resources, and supports to be provided by the Indigenous government, and who will receive these services, resources, and supports]

**[Enter Disaster Event (e.g. flood)]**

[Insert/quantify services, resources, and supports to be provided by the Indigenous government, and who will receive these services, resources, and supports]

**[Enter Event Type (e.g. power failure)]**

[Insert/quantify services, resources, and supports to be provided by the Indigenous government, and who will receive these services, resources, and supports]

# **FUNDING**

**INSTRUCTION:**

This section is where rates of reimbursement are outlined. Local Authorities should consult section 9.0 Cost Recovery of the “Evacuation and Hosting Guidelines” and the federal Disaster Financial Assistance Arrangements (DFAA) to understand what expenses may be subsequently reimbursed by the GNWT.

Costs for eligible services and supports will be reimbursed by [insert Local Authority] at the following rates:

 [Insert rates here]

# **ACKNOWLEDGEMENT**

# This arrangement may be updated annually as part of the Local Authority’s update of its Community Emergency Plan.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_

[Local Authority representative, Local Authority name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_

[Indigenous government representative, Indigenous government name]