



**POLICY**  
**Department of Municipal and Community Affairs**  
**Ground Ambulance and**  
**Highway Rescue Services Funding Policy**

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## 1. Statement of Policy

The Department of Municipal and Community Affairs may provide funding to support community governments with the provision of Ground Ambulance and Highway Rescue services.

## 2. Principles

The Department of Municipal and Community Affairs will adhere to the following principles when implementing this policy:

- (1) Community governments play a critical role in developing and delivering programs to ensure the safety of residents within their municipal boundaries and on adjoining year-round and seasonal highways.
- (2) The Government of the Northwest Territories should support the development of a long-term comprehensive and coordinated system of Ground Ambulance and Highway Rescue services in the Northwest Territories.
- (3) Support for community-based Ground Ambulance and Highway Rescue services should be provided within the context of an integrated emergency response system.

## 3. Scope

This policy guides the allocation of funding to eligible community governments to assist with the provision of community-based ambulance and highway rescue services.

## 4. Definitions

Eligible Community Government – is a corporation established under or continued by the *Charter Communities Act*, the *Cities, Towns and Villages Act*, the *Hamlets Act*, *Tłı̄ch̄ Community Government Act*, or any Recognized First Nations Council responsible for delivering municipal services.



**POLICY**  
**Department of Municipal and Community Affairs**  
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**Highway Rescue Services Funding Policy**

---

Contribution – As defined in Financial Administration Manual Directive No. 1901, a conditional transfer of approved funds to a third party to fulfil a statutory obligation or other Government objective which will conclude within one year or extend beyond one year.

Ground Ambulance - A service which provides for the transportation of sick or injured people to, from or between places of treatment for an illness or injury. In some instances, certain qualified ground ambulance first responders may also provide out of hospital medical care (e.g. Paramedics).

Highway Rescue - A service involving the retrieval/removal of a person from a hazardous situation after a motor vehicle incident on a highway. Specialized tools, such as cutting and extraction equipment, may be required.

## **5. Authority and Accountability**

### (1) General

This policy is issued in accordance with Financial Management Board's delegation of authority to Ministers to establish grants and contribution policies. Authority and accountability is further defined in Financial Administration Manual directives, 1901, 1902, 1903, and 1904, and as follows:

#### (a) Minister

The Minister of Municipal and Community Affairs (the Minister) is accountable to the Financial Management Board for the implementation of this policy.

#### (b) Deputy Minister

The Deputy Minister of Municipal and Community Affairs (the Deputy Minister) is accountable to the Minister and responsible to the Minister for the administration of this policy.



**POLICY**  
**Department of Municipal and Community Affairs**  
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---

(2) Specific

(a) Minister

The Minister may:

- (i) approve contributions according to the conditions outlined in this policy;
- (ii) approve changes to this policy; and
- (iii) delegate the authority to the Deputy Minister to approve contributions according to the terms and conditions outlined in this policy.

(b) Deputy Minister

The Deputy Minister has the following authority and accountability, which he or she may delegate to the Director responsible or to Regional Superintendents:

- (i) approve contributions to community governments for the purposes outlined in this policy.

## 6. Provisions

(1) Application Process

- (a) A call for applications will be issued each fiscal year. If all budgeted funds are not fully allocated after the call for applications, the remaining funds may be allocated to community projects approved in the same fiscal year, provided those projects can be completed by fiscal year-end.
- (b) Applications must be submitted in accordance with the approved application form and guidelines and be supported by an approved Council Resolution.



**POLICY**  
**Department of Municipal and Community Affairs**  
**Ground Ambulance and**  
**Highway Rescue Services Funding Policy**

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(2) Eligibility

- (a) Community governments are eligible for funding up to a maximum of \$50,000 each fiscal year.
- (b) Specific eligibility requirements are contained in the approved guidelines.

(3) Use of Funds

- (a) Applications must be directly related to the provision or development of community-based Ground Ambulance or Highway Rescue services.
- (b) Funding may be used for new initiatives or to top up existing funding being accessed through other sources.
- (c) The following activities are examples of expenditures that are considered eligible under this policy:
  - Upgrades, major repair or enhancements to existing mobile equipment or the purchase of new mobile equipment;
  - Training;
  - Equipment;
  - Studies, operating procedures, and/or manuals; and
  - Minor capital infrastructure upgrades or renovations.

(4) Reporting Requirements

- (a) Receipts for expenditures must be submitted to the Department of Municipal and Community Affairs on or before March 31 in the fiscal year funding is received.
- (b) A copy of all reports, studies, training manuals, etc. produced using funding under this policy must be provided to the Department of Municipal and Community Affairs.



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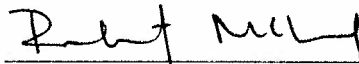
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**7. Financial Resources**

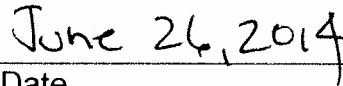
Financial resources required under this policy are conditional on approval of funds in the Main Estimates by the Legislative Assembly and there being a sufficient unencumbered balance in the appropriate activity for the fiscal year for which the funds would be required.

**8. Prerogative of the Minister**

Nothing in this policy shall in any way be construed to limit the prerogative of the Minister to make decisions or take actions respecting contributions. In this regard, the Minister may make an exception to this policy. Any exception will require substantiation in writing and must be recorded with the Department of Municipal and Community Affairs.



Robert C. McLeod  
Minister



Date