



2018-2019 Youth Centres Initiative Program

APPLICATION FORM
The deadline for applications is **May 4, 2018**

Community:		
Contact Person:		
Mailing Address:		
Telephone:	Fax:	Email:
Project Title:		
Brief Description of Project: <i>(Please refer to Attachment A for details on what can be funded through this program)</i>		
Is this a new project (check one): <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is this a continuing project? <input type="checkbox"/> Yes <input type="checkbox"/> No		

How much funding do you need to run your project?	How much are you requesting from the Youth Centres Initiatives Program?
\$ _____	\$ _____
Time Frame: <i>(start date & completion date)</i>	



Youth Centres Initiative Program

What is the goal of your project at the Youth Centre?
The intent of this program is to support positive programming in community youth centres. How will this project contribute to this intent?
What kind of objectives will help you reach your project goal(s)? Objective: a statement that describes how your program will achieve your goal. Some examples: <i>to teach youth a new skill, to travel to another community, to provide youth with a safe environment to play in, etc.</i>
<i>Objective 1:</i>
<i>Objective 2 (if applicable):</i>
<i>Objective 3 (if applicable):</i>
Provide a detailed description of your project activities below
Please explain how you will evaluate your project when it is completed



BUDGET: Provide breakdown of revenues and expenditures (Include those that apply to this application)

Revenue

*Youth Centres Initiative
Contribution Amount*

<u>Description</u>	<u>Amount</u>

Expenditure

(Staff, program, workshops etc.)

<u>Description</u>	<u>Amount</u>

Other Revenues

(Fees, municipal funding sources, fundraising, etc.)

<u>Description</u>	<u>Amount</u>

<u>Description</u>	<u>Amount</u>

Total Revenue

Total Expenditure

SIGNATURES

Submitted by: _____ Date: _____

The application deadline is May 4, 2018

Please submit this application to your Regional MACA office, see Attachment A for contact information.

MACA Approval		<i>For office use only</i>	
_____	_____	_____	_____
Print name	Title	Signature	Date
MACA comments:			



Attachment A

Municipal and Community Affairs Regional Offices

Beaufort Delta Region

Bag Service No.1
Inuvik, NT X0E 0T0
Phone: (867) 777-7912
Fax: (867) 777-7352

Sahtu Region

Box 70
Norman Wells, NT X0E 0V0
Phone: (867) 587-7116
Fax: (867) 587-2044

North Slave Region

Box 1320
Yellowknife, NT X1A 2L9
Phone: (867) 392-6803
Fax: (867) 392-6312

South Slave Region

Box 127
Fort Smith, NT X0E 0P0
Phone: (867) 872-6533
Fax: (867) 872-6526

Deh Cho Region

Box 240
Fort Simpson, NT X0E 0N0
Phone: (867) 695-7225
Fax: (867) 695-2029



Attachment B
Youth Centres Initiative
Summary of Program Eligibility Requirements*

Scope of the Program

This Policy applies to Northwest Territories community governments or other organizations within those communities who obtain a letter of support from that community government.

Eligible Costs that May be Funded Through this Program

Costs related to the operation of programs offered for youth in a designated youth centre or youth facility including:

- (a) Staff costs related to supervising or operating positive youth development programs.
- (b) Materials and supplies for positive youth development programs.
- (c) Instructor or consultant fees and costs related to positive youth development programs.

Conditions

- (a) Capital or renovation costs over \$5,000 are not eligible.
- (b) A maximum of \$25,000 is available for each recipient during the fiscal year.
- (c) If all budgeted funds are not allocated by February 1 of the fiscal year, the remaining funding may be allocated to recipients with previously approved programs.
- (d) Funding can be used for new initiatives or to top up existing funding being accessed through other sources.
- (e) The deadline for applications is **May 4, 2018**. Once the deadline for applications has passed, the Department will allocate the funding available amongst the eligible applicants.

* This summary is provided for information purposes only. The Youth Centres Initiative Policy is the definitive source of information related to eligibility of projects.