



Contact Information

For more information or to register your community for a Community Emergency Planning Workshop please contact your Regional Emergency Management Office.

Deh Cho (867) 695-7220

Sahtu (867) 587-7100

Inuvik (867) 678-8045 ext: 21660

North Slave (867) 767-9167

South Slave (867) 872-6526

What community officials should attend the workshop?

- SAO/ Band Manager;
- Mayor/ Chief and Council;
- RCMP;
- Nurse-In-Charge;
- Public Works Foreman;
- Fire Chief;
- Elder(s);
- Indigenous Organizations or any NGO that may play a role; and
- Community Bylaw Officials.



Community Emergency Planning Workshop

www.maca.gov.nt.ca

Why do we need to update our Community Emergency Plan?

Community Emergency Plans and the actions of local authorities are the first level of support for residents during an emergency event such as floods and wildfires that threaten communities.

It's the law—The *NWT Emergency Management Act* requires all communities in the NWT to have a Community Emergency Plan updated annually. It also requires communities to have an Emergency Management Coordinator and a Local EMO.

The Community Emergency Planning Workshop will help communities fulfill these obligations. It will also ensure community leaders develop a clear understanding of roles and responsibilities throughout emergency events. Most importantly, it prepares the community for response to emergency situations.

How is the workshop delivered?

The workshop is delivered by an experienced facilitator who uses an interactive approach involving the use of charts, video, maps etc. The end result is a draft community emergency plan and a clear understanding of emergency management roles and responsibilities and what governance structure is necessary to guide an appropriate response to an emergency situation.

Day 1

Learn the basic concepts and structure of emergency management. Explore the framework, principles and components involved in effectively managing emergencies in your community. Review the unique emergency management regime in the NWT and discover how partners work together at all levels – individual/residents, community, regional and territorial.

Day 2

Develop or update the community emergency plan to help define roles and responsibilities for key personnel during an emergency, mobilize resources, and establish provisions for a timely, coordinated response.

What will we discuss?

- **Hazard Identification and Risk Assessment**, community members will run through an exercise that will help them identify and prioritize hazards that are specific to their community.
- **Resource Identification**, community members will work together to identify buildings, equipment and people within the community that may be of assistance in the event of an emergency.
- **Hazard Specific Plans**, with the aid of the facilitator, community members will develop specific action guides for the top rated hazards identified in the Hazards Identification and Risk Assessment.
- **P-POST Exercise**, the facilitator will guide community members through an activity to tackle incident Priorities, Problems, Objectives, Strategies and Tactics that will identify problems and support a response in order of priority and urgency.
- **Evacuation and Reception Plans**, the community will develop protocol for reception scenarios and both partial and complete evacuation scenarios.