

TRUCKFILL STATION - ANNUAL SPRING MAINTENANCE CHECKLIST

YEAR = _____

Water Samples (Physical/Chemical):	Date	Initials	Comments
Collect & Ship Annual Physical/Chemical Samples			
Raw Water Sample from Intake:			
Treated Water Sample from Water Truck:			
Inside:	Date	Initials	Comments
Complete Electrical Inspection			
Complete Mechanical Inspection			
Tighten Pipe Couplings			
Tighten Pipe Fittings			
Exercise and Check Valves			
Clean Flow Meters			
Grease Winch			
Check Annual Tag for Fire Extinguisher and Recharge or Replace			
Replace Standards for Turbidity Meter as Required			
Backflush Intake Line for Pump P1			
Backflush Intake Line for Pump P2			
Pull Truckfill Pump P1			
Check Heat Trace, Heat Sensors & Pull Cable			
Clean & Lubricate Pump as Required and Applicable			
Pull Truckfill Pump P2			
Check Heat Trace, Heat Sensors & Pull Cable			
Clean & Lubricate Pump as Required and Applicable			
Service Oil Fired Heaters or Boilers as Applicable			
Outside:	Date	Initials	Comments
Drain Water from Fuel Tank			
Check Fuel Lines & Tighten as Required			
Check Swivel Joint on Truckfill Arm			
Raw Water Reservoir (if applicable):	Date	Initials	Comments
Check Fence and Repair as Required			
Check for Animal Burrows			
Inspect Inside Slopes & Add Sand/Gravel Where Liner Exposed			
Remove Weeds from Reservoir & Surrounding Area			
Clean Reservoir and Surrounding Area			
Water Truck:	Date	Initials	Comments
Clean and Disinfect Water Truck			