

Colour Key

Instructor Led E-Learning (Moodle)

Self-Directed E-Learning

Classroom

Community Finance

Note: For more details please contact Kevin Menicoche.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Payroll Administration, General Financial Practices\*, Communications\*, Accounting Cycle I, Accounting Cycle II / Sage.

Community Management

Note: For more details please contact Kevin Menicoche.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Communications\*, Leadership (NEW), Community Development (NEW), Plan Build Maintain, Municipal Law, Municipal Contracts, Tenders & Proposals\* (NEW), Community Strategic Planning\* (NEW), Land Administration (NEW), Local Government Administrator (LGA) Essentials, Climate Change (NEW), Energy Management.

Recreation Leadership

Note: For more details please contact Michael Yakabuski.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Traditional Games/Sport Coaching, Personal Management Skills, Communications\*, Recreation Program Planning, Recreation Finances and Fundraising.

Recreation Facility Operations

Note: For more details please contact Michael Yakabuski.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Pools Level I and II, Parks and Sportsfields level I & II, Curling Operations, Arena I and II, Custodial Care.

Youth Resiliency

Note: For more details please contact Michael Yakabuski.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Active Kids- High Five, Active Kids- High Five.

Water and Waste Management

Note: For more details please contact Crystal Lennie.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Solid Waste Management, Small Systems Wastewater Treatment, Class I Water Treatment, Small Systems Water Treatment, Custom Training for WTO Certification (NEW), Class II Water Treatment.

Community Infrastructure Maintenance

Note: For more details please contact Ralph Sanguéz.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Maintenance Skills I (Carpentry, Painting, Drywall), Heating and Ventilation, Mobile Equipment Maintenance, Maintenance Skills II (Basic Plumbing and Electrical).

Community Airports Training

Note: For more details please contact Ralph Sanguéz.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Airport Onsite Training, Airport Onsite Training, Airport Summer Maintenance, Airport Management, Airport Winter Maintenance.

Bylaw Enforcement

Note: For more details please contact Michael Yakabuski.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Course: Bylaw Enforcement Officer (NEW).

First Responder

Note: For more details please contact Ralph Sanguéz.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Standard First Aid, Emergency Medical Responder, Standard First Aid, Standard First Aid, First Responder, First Responder, Standard First Aid and Emergency First Aid.

Community Firefighter Training

Note: For more details please contact Christine Landry.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include Fire Service Instructor I, Fire Inspection I, Community Level Fire Training\*, 1001 NFPA, Basic Emergency Management\* (NEW).

Governance Workshops

Note: For more details please contact Crystal Lennie.

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include SAO: A Team Resource, Roles and Responsibilities, Codes, Conflict and Legal Awareness, Financial Awareness, Programs and Services (NEW), Planning for Success, Role of Mayors & Chiefs/Effective Meetings (NEW).

Note: Governance Workshops are delivered online in a self-directed format to individuals. They can also be delivered with an instructor in a community setting to a full council.

Advancing Local Government Administrator Program (ALGAP)

Table with 5 columns: Course Name, Delivery Mode, Location, Dates, Classroom Facility. Courses include ALGAP MACA Sponsored Training Series 1 (NEW), ALGAP MACA Sponsored Training Series 2 (NEW), ALGAP MACA Sponsored Training Series 3 (NEW), ALGAP MACA Sponsored Training Series 4 (NEW).

Conferences

Table with 5 columns: Event Name, Delivery Mode, Location, Dates, Website. Events include NWT Association of Communities AGM, Local Government Administrators of the NWT AGM.

November 29, 2017

Statutory Holidays in Green

Calendar grid for April 2017. Includes a callout: ALERT! ... Always check the MACA website for the latest Calendar updates in all program areas.

Calendar grid for May 2017. Includes a callout: NOTE! The Instructor Led e-learning courses are courses that you take on a part-time basis, usually over an eight week period. Participants spend approximately 5-8 hours per week on course work. Most participants are expected to do their course work during work hours if supervisors permit.

Calendar grids for August 2017 and September 2017.

Calendar grids for October 2017 and November 2017.

Calendar grids for December 2017 and January 2018.

Calendar grids for February 2018 and March 2018.

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North Slave - Mike Drake, 867-767-9167 ext 21130
Sahtu - Barry Harley, 867-587-7105
South Slave - Mary Blake-Moore, 867-872-6531

Occupational Certification

Occupational Certification recognizes the skills and knowledge gained through work experience. Successful individuals receive a "Certificate of Competence" awarded under the NWT Apprenticeship, Trade and Occupations Certification Act. Candidates can pursue certification in the following Community Government Occupations: Senior Administration Officer; Finance Officer; Recreation Coordinator; Recreation Facility Operator; Community Works Foreman. For more information, please contact: Sharon Morrison - Strategic Initiatives Coordinator, School of Community Government, MACA, GNWT. 867-767-9163 Ext 21059 Sharon\_Morrison@gov.nt.ca

For general information, please contact:

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Note: \* Needs identified through the Accountability Framework as a priority need.