

PROJECT APPLICATION FORM GUIDELINE

CANADA – NORTHWEST TERRITORIES
MUNICIPAL RURAL
INFRASTRUCTURE FUND

GENERAL PROGRAM INFORMATION

ABOUT THE PROGRAM

The Municipal Rural Infrastructure Fund (MRIF) is a federal-provincial/territorial cost-shared program, which targets municipal and rural infrastructure that improves the quality of life and economic opportunities of communities.

A federal-provincial/territorial Management Committee set up in each province/territory will accept and analyze project proposals, and make funding recommendations to the responsible federal and provincial/territorial ministers.

Eligible applicants are:

- Local governments or their agents (including corporations wholly owned by the applicant); and
- Non-governmental organizations whose application is supported by a resolution from a local government.

The federal and provincial/territorial governments will usually each fund one-third of eligible costs; applicants will usually pay the remaining one-third of eligible costs. For communities without a tax-base such as those in the three Territories, the federal or provincial/territorial governments may opt to fund more than their normal one-third share of eligible project costs and may each fund up to half of eligible project costs.

DEADLINES

Project proposals will be accepted until March 31, 2009, or until all available funds are committed. Projects with a completion date beyond March 31, 2010 will not be considered for funding.

ADDITIONAL INFORMATION

For additional information on the Canada- Northwest Territories Municipal Rural Infrastructure Fund, please contact:

Eleanor Young
Director, Community Operations Division
Municipal and Community Affairs
Government of the Northwest Territories
600-5201-50th Avenue
Yellowknife, NT X1A 3S9

ABOUT THE APPLICATION FORM

The project application form will provide decision makers with general information about the applicant and the proposed project required to determine eligibility for funding under the MRIF. The application will complement the Business Case (see Business Case Guideline), which will describe the scope of the proposed project in greater detail and how it meets program mandatory and ranking criteria (listed in the Business Case Guideline).

All applicants are required to fill out sections I, II and IV.

Applicants proposing a project that fits the definition of Public Private Partnership below are also required to fill out section III.

DEFINITIONS

“Brief Project Description” is a description that will be used as the storyline for the Project and further communication materials.

“Joint Project” means a project that involves the applicant as well as other local governments or First Nations. If this applies, please provide the information required under the JOINT PROJECT APPLICANT INFORMATION section of the application form.

“Local Government Code” means the code or identifier used by your [province or territory] to uniquely identify your local government. If you know the code assigned to your local government, please indicate it the appropriate field.

“Local Government Priority” means the priority level that the applicant or Agent places on the proposed project, in the case where applications are being submitted for more than one project. No two projects for any given applicant should have the same priority. This information may be used in the evaluation of project applications.

- The priority will be provided as a numerical value (1, 2, in descending order.);
- **“Local Government Reference Number”** means the reference number or identification number for this project that you would like us to use when discussing your project with you.; and
- Please note: that all applications will be assigned another unique reference number as they are received.

“Public-Private Partnership” means an arrangement between public and private sector entities for the purpose of providing public infrastructure, characterized by the sharing of risk and reward between the partners.

For Secretariat Use Only	
Project Number	Date Request Received
Joint Project	
<input type="checkbox"/> Yes	Cross Reference number _____
<input type="checkbox"/> No	

SECTION I – APPLICANT			
Legal Name of Applicant			Local Government Code (if applicable)
Legal Name of Local Government (if Applicant is an agent of the Local Government or non-governmental organization)			
Applicant Type: <input type="checkbox"/> A Local Government <input type="checkbox"/> An Agency of a Local Government <input type="checkbox"/> Non-governmental organization <input type="checkbox"/> A First Nations Community			
Local Government Population <input type="checkbox"/> <= 250,000 <input type="checkbox"/> > 250,000			
Applicant Street Address	Town / City	Province	Postal Code
Contact Person Name		Contact Person Language Preference: <input type="checkbox"/> English <input type="checkbox"/> French	
Contact Person Telephone Number	Contact Person Fax Number	Contact Person Email Address	
<small>* If different from Applicant/ Sponsor Address</small>			
Contact Person Street Address	Town / City	Province	Postal Code
FIRST JOINT PROJECT APPLICANT INFORMATION (if applicable)			
Legal Name of other Applicant		Contact Person	
Street Address		Phone number	Fax Number
Town/City	Province	Postal Code	Email Address
SECOND JOINT PROJECT APPLICANT INFORMATION (if applicable)			
Legal Name of other Applicant		Contact Person	
Street Address		Phone number	Fax Number
Town/City	Province	Postal Code	Email Address
PUBLIC PRIVATE PARTNERSHIP			
<input type="checkbox"/> No <input type="checkbox"/> Yes If YES Complete Section III below.			

In the case of a project with more than two (2) Joint Project Applicant, please provide information manually on a separate document.

SECTION II – PROJECT INFORMATION

Project Title			
Brief Project Description (200 words or less)			
Project Street Address	Town/City	Province	Postal Code
Project Nearest Intersection (if no Project Address, above)			
Project point of interest/place name (if no nearest intersection and no street address)			
Project GPS coordinates (if available)			
Local Government Project Reference # (optional)	Local Government / Band Council Resolution Number	Date	Local Government Priority
Project Nature: <input type="checkbox"/> New Construction <input type="checkbox"/> Expansion <input type="checkbox"/> Renewal			

SECTION III – PUBLIC-PRIVATE PARTNERSHIP

GENERAL INFORMATION			
Legal name of Private Sector Partner			Contact person
Street address			Telephone
			Fax
Town/city	Province	Postal code	Email address
ORGANIZATION PROFILE			
Ownership and status of corporation			
Date Corporation established			Current number of employees

Section IV - PROJECT TYPE – check one		
Green Municipal Infrastructure Projects		
Water	<input type="checkbox"/> Drinking Water Supply <input type="checkbox"/> Distribution Systems	<input type="checkbox"/> Drinking Water Treatment Systems
Wastewater	<input type="checkbox"/> Sanitary and Combined Sewer Systems <input type="checkbox"/> Wastewater Treatment Systems	<input type="checkbox"/> Separated Storm water Systems
Solid Waste Infrastructure	Waste Diversion <input type="checkbox"/> Material Recovery Facilities <input type="checkbox"/> Organics Management <input type="checkbox"/> Collection Depots	Waste Disposal <input type="checkbox"/> Landfills <input type="checkbox"/> Thermal Treatment
Municipal Environmental Energy Improvements	<input type="checkbox"/> Retrofits of municipal buildings <input type="checkbox"/> Energy Systems (Co-generation of Combined Heat and Energy)	<input type="checkbox"/> Street Lighting
Public Transit Infrastructure	Rapid Transit <input type="checkbox"/> Light Rail <input type="checkbox"/> Heavy Rail Additions <input type="checkbox"/> Subways <input type="checkbox"/> Transit Stations <input type="checkbox"/> Grade Separated Bus Lanes <input type="checkbox"/> Ferries Transit Buses <input type="checkbox"/> Bus Rolling Stock <input type="checkbox"/> Transit Bus Stations	Intelligent Transportation Systems (ITS) and Transit Priority Capital Investments <input type="checkbox"/> Transit Queue Jumpers <input type="checkbox"/> HOV Lanes <input type="checkbox"/> ITS Transit Priority Signalling <input type="checkbox"/> ITS Traveller Information <input type="checkbox"/> ITS Transit Operations <input type="checkbox"/> ITS Traffic Information <input type="checkbox"/> ITS Incident Management <input type="checkbox"/> ITS Rescue Systems
Other Municipal Infrastructure Projects		
Local Roads	<input type="checkbox"/> Local Roads <input type="checkbox"/> Bridges <input type="checkbox"/> Intelligent Transportation Systems	<input type="checkbox"/> Arterial Roads <input type="checkbox"/> Tunnels
Cultural Infrastructure	<input type="checkbox"/> Museums <input type="checkbox"/> Performing Arts Facilities <input type="checkbox"/> Municipal Libraries	<input type="checkbox"/> Designated Heritage Sites <input type="checkbox"/> Cultural/Community Centres <input type="checkbox"/> Other Cultural Infrastructure please describe in one or two words: _____
Tourism	<input type="checkbox"/> Basic Municipal Infrastructure to Support or Provide Access to Tourist Facilities <input type="checkbox"/> Convention or Trade Centres <input type="checkbox"/> Other Tourism Infrastructure	<input type="checkbox"/> Community Public Attractions <input type="checkbox"/> Exhibition Buildings
Recreational Infrastructure	<input type="checkbox"/> Sports Facilities Excluding Professional-only Facilities <input type="checkbox"/> Fields/Parks <input type="checkbox"/> Playgrounds	<input type="checkbox"/> Community Recreation Spaces <input type="checkbox"/> Fitness Trails/Bike Paths and Lanes <input type="checkbox"/> Other Recreational Infrastructure please describe in one or two words: _____

Connectivity	<input type="checkbox"/> High-Speed Backbone (transport)	<input type="checkbox"/> Points of Presence (access)
	<input type="checkbox"/> Local Distribution Within Communities	