

# \_\_\_\_\_ Volunteer Fire Department

## Employer Release Form

Mr./Ms. \_\_\_\_\_ has submitted an application to join the Fire Department in order to provide volunteer fire fighting and emergency response services to the community. As Fire Chief, it is important for planning purposes to clearly understand under which conditions you, as employer, would release the above named employee to respond to emergency situations within the community. Please indicate, in general terms, how the employee may be able to respond to emergencies within the community: (check more than one field, if appropriate.)

- Volunteer may respond to emergencies during working hours at his/her discretion.
- Volunteer may respond to emergencies only after receiving verbal permission from a supervisor.
- Volunteer may respond to emergencies only after securing the workplace, if alone.
- Volunteer may respond to emergencies only after being relieved by other personnel.
- Volunteer may not respond to emergencies during working hours.
- Volunteer release will be considered on a case-by-case basis.
- Other: \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

Please contact me directly if you wish to discuss in detail the availability of the volunteer to serve the fire department. It is understood that the Fire Department will not participate in any dispute related to compensation issues due to employee absence.

Yours truly,

Fire Chief